



AGENDA

ASTORIA DEVELOPMENT COMMISSION

November 19, 2018
Immediately Follows Council Meeting

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) CHANGES TO AGENDA
- 4) CONSENT

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the Commission requests to have any item considered separately. Members of the community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

a) Astoria Development Commission Meeting Minutes for November 8, 2018

- 5) NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)


<p>THE MEETINGS ARE ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING THE CITY MANAGER'S OFFICE AT 503-325-5824.</p>
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CITY OF ASTORIA

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MEMORANDUM • CITY MANAGER

DATE: NOVEMBER 14, 2018
TO: PRESIDENT AND COMMISSION
FROM:  BRETT ESTES, CITY MANAGER
SUBJECT: ASTORIA DEVELOPMENT COMMISSION (ADC) MEETING OF NOVEMBER 19, 2018

CONSENT ITEMS

Item 4(a): **Astoria Development Commission Meeting Minutes for November 8, 2018.**

The minutes of the ADC meeting are enclosed for review. The minutes were expedited in order to finalize the Liberty Theater Loan which was approved during this meeting.

Unless there are any corrections, it is recommended that Commission approve these minutes.

ASTORIA DEVELOPMENT COMMISSION

City Council Chambers
November 8, 2018

ADC JOURNAL OF PROCEEDINGS

A regular meeting of the Astoria Development Commission was held at the above place at the hour of 8:30 am.

Commissioners Present: Price, Jones, Brownson, and Mayor LaMear. Councilor Nemlowill arrived at 8:32 am.

Commissioners Excused: None

Staff Present: City Manager Estes, Finance Director Brooks, and City Attorney Henningsgaard. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

CHANGES TO AGENDA:

No changes.

CONSENT CALENDAR:

The following items were presented on the Consent Calendar:

4(a) ADC Minutes of 9/17/18

Commission Action: Motion by Commissioner Price, seconded by Commissioner Brownson, to approve the Consent Calendar. Motion carried unanimously. Ayes: Commissioners Jones, Brownson and Price, and Mayor LaMear. Nays: None.

The Development Commission recessed into the Executive Session at 8:31 am

Councilor Nemlowill arrived at 8:32 am

EXECUTIVE SESSION:

Item 5(a): ORS 192.660(2)(h) – Legal Counsel

The Development Commission met in Executive Session to discuss legal proceedings.

The regular session reconvened at 8:52 am.

City Manager Estes said the Executive Session was held to follow up on a funding request from the Liberty Theater to assist with restoration. The request was for a grant of approximately \$45,000. The Development Commission was interested in providing financial support, but maybe for a lesser amount. There was also interest in providing a low interest loan for more than \$45,000. Craft3 and the Liberty Theatre have prepared a funding package to present to the Commission, which was discussed in Executive Session. The package consisted of a \$30,000 grant and a \$30,000 loan. The term of the loan is seven years at two percent interest. The interest would cover loan servicing expenses. Craft3 has completed background and financial checks on the Liberty Theatre and found no concerns.

Commission Action: Motion by Commissioner Nemlowill, seconded by Commissioner Price, that the Astoria Development Commission approve the terms and conditions of a \$30,000 loan and \$30,000 grant to Liberty Restoration, Incorporated, and authorize the Mayor to sign the loan documents. This complies with the Urban Renewal District Plan, which aims to promote economic vitality and improve aesthetics in downtown Astoria. Motion carried unanimously. Ayes: Commissioners Jones, Brownson and Price, and Mayor LaMear. Nays: None.

NEW BUSINESS, MISCELLANEOUS, PUBLIC COMMENTS:

There were none.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:55 am to convene the Astoria City Council meeting.

ATTEST:

APPROVED:

Secretary

City Manager